**GPP Online Training Course Syllabus**

**April 26th-July 5th 2016**

Welcome to the GPP Online Training Course for Thai learners!

Please review the following content carefully. If you have any questions or need assistance, contact the course instructors, Udom and Anne, at [gpponlinecourse@gmail.com](mailto:AnneSchley@gmail.com).

**Summary**

This 10-week course aims to support trial site staff and key advocates in understanding the Good Participatory Practice Guidelines for biomedical HIV prevention research and its implications in the clinical trial context. This course features dynamic learning content, case studies, online discussions, work assignments, and 10 interactive modules, each focused on a unique component of GPP.

Course requirements include:

* Baseline assessment
* 10 online learning modules
* 5 written work assignments, including a final GPP action plan
* Participation in the discussion forum
* Attendance at a GPP workshop (optional but encouraged)
* Final course evaluation
* Requires average 1-3 hours/week

**Course Schedule**

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| **Dates** | **Title** |
| **Apr 26th -May 3rd** | Orientation webinar  Baseline assessment  Introductory lesson  Lesson 1: Importance of Good Participatory Practice |
| **May 3rd-May 10th** | Lesson 2: GPP Scope and Structure |
| **May 10th -May 17th** | Lesson 3: Formative Research Activities |
| **May 17th -May 24th** | Lesson 4: Stakeholder Advisory Mechanisms, and Engagement and Education Plans |
| **May 24th -31st** | Lesson 5: Communications and Issues Management Plans |
| **May 31st –Jun 7th** | Lesson 6: Site Selection, Protocol Development, and Informed Consent |
| **Jun 7th -14th** | Lesson 7: Standard of Prevention |
| **Jun 14th -21st** | Lesson 8: Non HIV-Related Care & Trial-Related Harms |
| **Jun 21st-28th** | Lesson 9: Trial Accrual, Follow-Up, and Exit  In-person GPP workshop (Bangkok) |
| **Jun 28th-Jul 5th** | Lesson 10: Trial Closure and Results Dissemination, and Post-Trial Access |

**Overview of Course Components**

* Interactive module

Each lesson contains a link to an online training module that includes animations, case studies, practice activities, and more. Each interactive module will take approximately 30 minutes to complete. Modules are available for offline viewing, as an option for learners with limited Internet connectivity.

* Knowledge Check

At the end of each module, learners will complete a brief knowledge check to assess their knowledge of the content covered. Learners will be directed to a relevant page in the interactive module for any questions missed. Knowledge checks are not graded and can be repeated as need. Each knowledge check will take approximately 20 minutes to complete.

* Discussion Forum

Discussion questions will be posted in the forum for some of the lessons.

Learners are also encouraged to create new topics in the discussion forum that relate to the course content.

* Work Assignment

Learners will complete a total of five assignments.

* Baseline Assessment and Final Evaluation

All learners are required to complete a short baseline assessment during the initial week of the course .The final evaluation will probe learners’ reactions to the course as well as test learners’ knowledge of core GPP content. Optional focus groups will also be conducted at course conclusion, in order to obtain additional feedback from learners about their experience.

* Course Certificate

Learners will receive a Course Completion certificate

Certificates will be available for download from the Learning Management System upon completion of all requirements

Learning Management System

The GPP Online Training Course is hosted on the Center for Learning and Innovation’s Learning Management System website: [Learnsfdph](http://learnsfdph.org/welcome-page/)

Viewing Modules Online on an iPad or Desktop/Laptop Computer

* If you will be connected to the internet while using a laptop computer or iPad, you can download the online version of the modules. View them as usual through the LMS.
* The interactive modules may take several minutes to load depending on your connection speed. If you have trouble loading modules, please contact Anne Schley at [gpponlinecourse@gmail.com](mailto:AnneSchley@gmail.com).

Viewing Modules Offline on an iPad or Desktop/Laptop Computer

We have configured the modules so that they can also be downloaded and then viewed offline on an iPad or on your computer.

* You must be online and logged onto the LMS in order to initially download modules for offline use on an iPad or computer.
* Hyperlinks embedded in the modules will not work if your device is not connected to the internet.
* Resources and PDFs cannot be viewed directly from the module on an iPad. Please download these materials on each lesson page before viewing the module offline. You can then refer to the resources when prompted by the interactive module.

Follow these steps for offline downloading:

iPad:

1. While on your iPad and connected to the internet, go to the desired lesson page on the LMS and click on the iPad link.
2. You will be prompted to install Articulate Mobile Player; please install.
3. While in Articulate Mobile Player, click on the module and select “Yes” under “View Offline”.
4. Wait for the module to download.
5. View the module while offline.
6. Repeat this process with as many modules as you would like. You only need to install Articulate Mobile Player once.

Desktop/laptop computer:

1. While on your desktop or laptop computer, go to the desired lesson page on the LMS and click on the desktop/laptop link.
2. Allow the zip file to download and unzip. Be sure that you have the appropriate software on your computer to unzip zip files. Some computers come with this functionality and unzip zip files automatically.
3. Open the unzipped file and click on Launch\_Story.
4. A pop up box called “Compressed Zipped Files” will appear suggesting that you extract all files. Click “Extract All”.
5. Another pop up box called “Extract Compressed Folder” will appear allowing you select where to save the extracted files. Click “Browse” and pick a destination. Click “Extract”.
6. Allow the files to download.
7. This folder will open in the folder you saved it.
8. Click on “Launch\_Story”.
9. This will open the module in a new window. Review the module.
10. Refer to this folder if you want to review the module again later, and simply repeat steps 7-9.

Technical Considerations

*LMS* – The LMS can be used on any device.

For an optimal experience, we recommend the latest versions of Chrome or Firefox as your browser, a screen resolution of at least 1024 by 768, and an internet speed of at least 512 kilobytes per second download bit rate

*Modules –* For the best experience when viewing the interactive modules online through the LMS, we recommend the following:

* [Chrome 33.0](http://www.google.com/intl/en/chrome/browser/" \t "_blank) or later or [Internet Explorer 9.0–11.0](http://windows.microsoft.com/en-US/internet-explorer/downloads/ie" \t "_blank) as your browser
* Windows XP or better for the operating system
* Screen resolution of at least 1024 by 768
* Internet speed of at least 512 kilobytes per second download bit rate
* Flash Player 10 or better